



**Clean up  
your  
message**

**Make no mistakes—**

# use Faxback

All documents written by your employees have one thing in common: They need to be proofread. The best-looking documents won't help your company win business without attention to spelling, punctuation, and typographical correctness. Why not count on McKinnon-Mulherin to help you make sure your materials are error free?

Sometimes your employees are too close to their document's content to catch and correct mistakes. McKinnon-Mulherin makes it easy to get the best proofreading and editing service available:

- Back up your employees' content expertise with a thorough edit
- Free up your employees to focus on their core competencies
- Refine your documents with a professional proofread

## **Let us make you look good**

### **Detail Edit: \$12/page**

Includes a review of a document's organization, format, grammar, style, and consistency. We check for clarity, spelling, punctuation, and typographical errors. Our editors know the AP, MLA, GPO, and Chicago styles.

### **Proofread: \$6/page**

Includes a review for spelling, punctuation, and typographical errors.

## **Order, fax, relax**

1. Fill in the order form. (Download the form from our website or call 800-531-9535 to request a form from our sales team.)
2. Fax documents with the order form to McKinnon-Mulherin's editing desk and indicate whether you want your materials proofread or edited. (Call for instructions if you prefer to email your documents.)
3. Relax while we edit or proofread your original document and fax it back with the corrections written on it.

Our typical turnaround time for small documents (five pages or less) is one hour. We guarantee a turnaround time of four hours or less for documents under 10 pages.

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